

Revised

Finance & Legal Committee
Building, Planning & Zoning Committee
Civic Center & Promotion Committee
Fire & Police Committee
Public Works Committee
January 20, 2015

Present: Andersen, Gumke, Kourajian, Buchanan, Brubakken, Dalsted, Reuther, Sveum, Klundt, Edinger, Wollan, Schwartzkopf and Fuchs.

Andersen moved to recommend the City Council authorize the issuance of a letter of support regarding the Regional Homeless Coalition's Revised 10 Year Plan. Seconded by Kourajian. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve the request from Jamestown Row Homes for a Flex PACE Affordable Housing loan of up to \$81,013 in Economic Development Funds with the City Share to be up to \$81,013, and paid from the City Sales Tax Fund. Seconded by Kourajian. Voice vote showed: 3 ayes, 2 nays (Buchanan, Brubakken), 0 absent. Carried.

Buchanan moved to recommend the City Council approve the Flex PACE program criteria as submitted by the JSDC. Seconded by Gumke. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council approve the request from JSDC for \$250,000 to fund the Flex PACE Program for 2015 with the City Share to be \$250,000, and paid from the City Sales Tax Fund. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve the request from Allen Enterprises for a Flex PACE loan, in the amount of \$43,000, with the City Share to be \$43,000, and paid from the City Sales Tax Fund. Seconded by Kourajian. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve the request from Allen Enterprises to purchase Lot 1 and the South Half of Lot 2, Block 3, I-94 Business Park Addition, in the amount of \$123,710. Seconded by Buchanan. Unanimous aye vote. Carried.

Kourajian moved to recommend the City Council approve the request from Allen Enterprises for the first right of refusal on Lot 7, Block 1, I-94 Business Park Addition, at \$1.00 / sq. ft. Seconded by Gumke. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the request from JSDC to advertise a rental price of \$12.50 / sq. ft. for available space at the Center for Economic Development building. Seconded by Gumke. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the JSDC Secretarial Solutions lease agreement with the JSDC. Seconded by Gumke. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council accept a Warranty Deed from JSDC for the remaining I-94 Business Park Addition lots (Lots 1-6, Block 1 and Lot 5, Block 4), subject to City Attorney review of the stub abstract and approved purchase agreement. Seconded by Kourajian. Voice vote showed: 4 ayes, 1 nay (Buchanan), 0 absent. Carried.

Andersen moved to recommend the City Council approve the request for Sabir's II, LLC (Nam Sabir) to assume the CDBG \$220,400 equipment loan of BCG Jamestown, LLC (James and Sherry Heyer) as part of the purchase of the restaurant business located at 103 First Ave. South, subject to approval from the ND Division of Community Service. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council deny the request to amend the \$100,000 CDBG loan of BCG Jamestown, LLC (James and Sherry Heyer) to James Heyer only. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to place on the City Council agenda, without recommendation, the request from Newman Signs to lease space for two (2) sign structures on Outlots A & B, Menards Addition. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to place on the City Council agenda, without recommendation, a CORS Host Agreement with Butler Machinery Company d/b/a MidStates VRS to attach a CORS Station at the Water Treatment Plant. Seconded by Gumke. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council authorize funds from the 50% of the one-percent city sales tax for special assessments and infrastructure to be used for a Storm Water Master Plan Study in the immediate vicinity of the City of Jamestown. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the suggested selling price for City owned vacant lots for 2015 as submitted. Seconded by Gumke. Unanimous aye vote. Carried.

Buchanan moved to recommend the City Council introduce the First Reading of an ordinance to amend and re-enact Article IV of Chapter 15 of the City Code pertaining to fireworks. Seconded by Andersen. Unanimous aye. Carried.

Brubakken moved to recommend the City Council authorize issuing a special use permit to Stutsman County in order to allow the property on Lots 133-138, Jones & Venum Addition (502 10th Ave SE), to continue to be used as governmental office space. Seconded by Kourajian. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve Amendment # 2 to the Planning and Zoning Technical Services Contract between the City and SRF Consulting for continuance of planning services for 2015. Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the following proposed revised agreements and fee structures for the Civic Center be placed on the City Council agenda, without recommendation:

- Catering Agreement for Alcohol Beverage Sales to include a revision of the fees
- Advertising Sales Agreement
- Jamestown Civic Center Rental Agreement

Seconded by Brubakken. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council accept the offer from Wilhelm's, Inc., to place a wall plate at the Civic Center listing donors of original Civic Center seating. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council authorize entering into a Purchase Agreement with Tom Tracy, to be prepared by the City Attorney, for the sale of the existing basketball floor and backstops at the Civic Center, in the amount of \$18,000. Seconded by Brubakken. Unanimous aye vote. Carried.

Gumke moved to recommend the City Council approve the request from the North Dakota Patriot Guard to place a 'fallen soldier' statue on Civic Center property, subject to approval of location by City staff. Seconded by Kourajian. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the purchase of a new boat, motor and trailer for the Fire Department from Gun & Reel Sports, in the amount of \$35,700.00. Seconded by Buchanan. Unanimous aye vote. Carried.

Brubakken moved to recommend the City Council approve the following Resolutions pertaining to 2015 Sidewalk, Curb & Gutter District #15-11:

- To set up and establish the district.
- To direct the City Engineer to prepare plans and specifications for the construction of the district.
- To accept and approve the plans and specifications, as prepared by the City Engineer, for the construction of the District.
- To direct the City Administrator to advertise for bids for the construction of the district.

Seconded by Buchanan. Unanimous aye vote. Carried.

Andersen moved to recommend the City Council approve the Revised Urban Limits Plan for the NDDOT. Seconded by Brubakken. Unanimous aye vote. Carried.

The committee was informed that City staff and Park District Staff are working with the City Attorney to prepare a draft joint powers agreement for City Council and Park Board consideration that would provide for the City Forester assisting park district personnel with tree concerns and plantings in the parks in exchange for the Park District funding a portion of the Forestry Budget.

Jeff Fuchs
City Administrator